



834 Blue Mound Road West, Suite 203  
Haslet, TX 76152  
Phone (817) 439-2488  
Fax (817) 439-2489  
Plumbing Lic. #M-24068

## Customer Information Form

Date Completed: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Legal Name: \_\_\_\_\_

DBA (if applicable): \_\_\_\_\_ Federal ID #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Entity type: Corporation  LLC  LLP  Partnership  Sole Proprietorship  
 Other \_\_\_\_\_

Accounts Payable Contact: Name: \_\_\_\_\_ email: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Are Purchase Orders Used? yes / no (circle one) Payment Schedule: All payments are due 15 days after receipt of invoice.

Invoices submitted:  Email  Fax  Mail  Other: \_\_\_\_\_

Please list any billing requirements: \_\_\_\_\_

## Terms of Business

In consideration of the extension of credit by Diversified Plumbing Services (DPS) the undersigned agrees:

1. The information contained in this application is true and correct.
2. To pay all invoices owed to DPS in full on the designated date following the date of work, but in no event later than fifteen (15) days after receipt of invoice.
3. To pay a delinquency charge equal to the lesser of: (a) the maximum amount allowed by law; or (b) 18% per annum, to be applied to all invoices not paid within thirty (30) days after completion of work.
4. To pay all reasonable charges for collection, including attorney fees and court costs, if the account is placed with an attorney or collection agency.
5. The undersigned agrees to inform DPS immediately, by certified mail, of any changes in the information contained on this credit application including the financial condition of any entity or guarantor on this extension of credit.
6. The undersigned authorizes DPS to verify and collect information related to the entity and its principals, including but not limited to bank references, trade credit references, consumer and/or commercial credit reports.
7. The undersigned agrees that all decisions with respect to the extension or continuation of credit shall be at the sole discretion of DPS.
8. Stages on individual jobs must be paid in full before work can commence on the next stage.
9. The undersigned agrees to provide written notification for all back charges within thirty (30) days of completion of work. DPS will not be held responsible for back charges where written notification is given after thirty (30) days.
10. Total unpaid balance on all homes cannot exceed approved credit limit.
11. The undersigned understands that future work cannot commence if invoices greater than 45 days exceed 50% of the total accounts receivable balance.
12. Payment is due fifteen (15) days following receipt of invoice.

### Personal Guarantee

In consideration of Diversified Plumbing Services ("DPS") extending credit to \_\_\_\_\_  
\_\_\_\_\_ (hereinafter referred to as the "company"), we, the undersigned, absolutely and unconditionally, personally guarantee the full and punctual payment of any obligation of the company, and we hereby bind ourselves to pay DPS, on demand, any sum, including costs of collection and reasonable attorney's fees, which may become due to you by the company whenever the company shall fail to pay the same. It is understood that this guaranty shall be a continuing and irrevocable guaranty and indemnity for such indebtedness of the company. We do hereby waive notice of demand, protest or default and consent to any modification or renewal of the credit agreement hereby guaranteed. This guaranty shall be binding on guarantor's heirs, personal representatives, successors and assigns, and shall inure to the benefit of DPS, its successors and assigns.

The undersigned personal guarantor(s), recognizing that his or her individual credit history may be a necessary factor in the evaluation of this personal guarantee, hereby consents to and authorizes the use of a consumer credit report on the undersigned, by the above named business credit grantor, from time to time, as may be needed, in the credit evaluation process.

DBA: \_\_\_\_\_

Signature: \_\_\_\_\_  
(application must be signed by an owner or officer)

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_